

Advising for students majoring in: ADDICTION & RECOVERY EARLY CHILDHOOD EDUCATION HUMAN DEVELOPMENT & FAMILY STUDIES

How does advising work?

Students are initially advised by the department advisor, Mrs. Kelly Schaefer. She works with students throughout their first semesters to establish a firm academic foundation and to ensure students find the best fit based on their professional and personal goals. During their junior or senior year, once certain milestones are reached, students are then assigned to a faculty advisor. Faculty advisors mentor students as they discern internship, job, and graduate school opportunities in their final semesters.

Who is my advisor?

If you don't know who your advisor is, you can find out on DegreeWorks. If you click on your advisor's name, you can email them directly from DegreeWorks. If you do not have an advisor listed, you should schedule an appointment with the department's academic advisor.

How to schedule an appointment

Every fall and spring, prior to registration, students are emailed instructions for scheduling an advising appointment.

To schedule an appointment with the department advisor, Mrs. Kelly Schaefer, visit here: <https://ua-app01.ua.edu/sso/public/esars/HES> . Her email address is kschaefer@ches.ua.edu .

Directions

The office is 218 Child Development Research Center, <https://goo.gl/maps/cWm6yTvHmXR2> . When facing the building, go through the entrance on the left. Go up the stairs (or take elevator) to the second floor. At the top of the stairs, take a left and walk through the door labeled "Department of Human Development and Family Studies." To your left will be a waiting area, and just outside it you will see an e-Receptionist kiosk. Sign in and be seated.

It may be difficult to reschedule, so make every effort to attend your appointment. If needed, please delete your appointment 48 hrs in advance, so that time can be made available to others.

Preparing For Your Appointment

1. **View your Degreeworks** in order to find out what courses you will need.
2. **Look up classes (via myBama)** and find out when the courses you need are taught.
3. **Draft a schedule** with days and times for your potential classes.
4. **Bring your draft schedule and any questions with you!**
5. **If you are a semester from interning**, schedule a time to meet with the internship coordinator:
 - Early Childhood Education students should meet with Dr. Kimberly Blitch, kablitch@ches.ua.edu .
 - All other students should meet with Kelly Schaefers, kschaefers@ches.ua.edu .
6. All students should **apply to graduate** one semester before their intended graduation date. For information regarding graduation, see here: <https://registrar.ua.edu/graduation/>
7. **Additional information can be found at:**
 - <http://registrar.ua.edu/>
 - <http://www.hdfs.ches.ua.edu/advising-information.html>